

## CASHMERE SCHOOL DISTRICT #222

### JOB DESCRIPTION

<u>Position Title:</u>	Health Room Assistant
<u>Definition of Position:</u>	To assist and provide support for School Nurse
<u>Immediate Supervisor:</u>	School Nurse
<u>Required Qualifications:</u>	<ul style="list-style-type: none"><li>* Certified Nursing Assistant or equivalent experience</li><li>* Ability to assist with immunization requirements</li><li>* Ability to assist with state mandated screenings</li><li>* Be available to monitor students with physical disabilities that may have medical needs</li><li>* Ability to respond calmly in emergency situations</li><li>* Ability to multi-task and have strong organizational skills</li><li>* Must be sensitive to needs of all children</li><li>* Ability to work with and maintain good communication with students, staff and parents</li><li>* Ability to perform designated tasks within scope of practice</li><li>* Strong interpersonal skills with positive attitude</li><li>* Must be able to lift and carry up to 45 pounds</li><li>* Must be certified in First Aid/CPR</li><li>* Experience working with children</li><li>* Ability to work Sunday afternoons to conduct COVID-19 testing</li><li>* Must be able to maintain good communication with nurse and building administrators</li><li>* High school diploma</li></ul>
<u>Desired Qualifications</u>	<ul style="list-style-type: none"><li>* AA degree or 2 years college</li></ul>
<u>Essential Job-Related Activities:</u>	<ul style="list-style-type: none"><li>* Fulfill requests and duties as assigned</li></ul>
<u>Terms of Contract:</u>	
Salary	As per negotiated agreement
Length of contract	7.0 hours per day/5 days week to include some weekend work for the remainder of 21-22 school year
Leaves/Benefits	As per negotiated contract
<u>Schedule:</u>	Letters of interest and applications accepted through Fast Track

Cashmere School District does not discriminate in any programs or activities on the basis of sex, race, creed, religion, color, national origin, age, veteran or military status, sexual orientation, gender expression or identity, disability, or the use of a trained dog guide or service animal and provides equal access to the Boy Scouts and other designated youth groups. The following employees have been designated to handle questions and complaints of alleged discrimination:

**Title IX Coordinator** – Scott Brown, 329 Tigner Rd, Cashmere (509) 782-2914 [sbrown@cashmere.wednet.edu](mailto:sbrown@cashmere.wednet.edu)

**Civil Rights Compliance Coordinator** – Glenn Johnson, 210 S Division, Cashmere (509) 782-3355 [gjohnson@cashmere.wednet.edu](mailto:gjohnson@cashmere.wednet.edu)

**Section 504/ADA Coordinator** - Lisa Avila, 101 Pioneer Ave, Cashmere, (509) 782-2710 [lavila@cashmere.wednet.edu](mailto:lavila@cashmere.wednet.edu)

10/5/2021